

SELLER INFORMATION PAGE

Property Address:

I/WE have read and acknowledge receipt of Taylor Sellers Law's letter to us. I/WE hereby authorize Taylor Sellers Law to obtain my/our mortgage payoff(s) which are listed below.

1. Seller Name _____ Signature _____ Social Security or Fed ID # _____

2. Seller Contact Information

Email: _____

Cell: _____ Home: _____

3. Seller(s) Forwarding Address: _____

4. Name of Realtor representing you (if any): _____

Email: _____ Phone #: _____

5. NAME OF BANK(S) OR NAMES OF INDIVIDUAL MORTGAGEES HOLDING PRESENT MORTGAGES ON PROPERTY THAT WILL BE **PAID OFF WITH SALE OF THE HOME: IT IS EXTREMELY IMPORTANT THAT AN ACCOUNT NUMBER AND BANK TELEPHONE NUMBER ACCOMPANY EACH LOAN.**

First Mortgage

Lender Name: _____ Account #: _____

Phone #: _____

Second Mortgage (if any)

Lender Name: _____ Account #: _____

Phone #: _____

Homeowner's Association (if any)

Contact Name: _____

Email Address: _____ / Phone Number: _____

Water bill company: _____ Phone Number: _____

6. Are any of the sellers on title deceased? _____

a. If Yes, we will need a copy of the death certificate, will, and Probate documents prior to closing.

7. Are any of the sellers on title involved in a divorce? _____

a. If Yes, we need a copy of the Divorce Decree and Settlement .

8. Have any of the Sellers been married or otherwise changed their name since purchase? _____

a. If yes, we need a copy of the marriage certificate / name change documentation.

SELLER AUTHORIZATION TO OBTAIN PAYOFF INFORMATION

This seller authorization form, when executed, grants permission to the sellers' lender(s) to release to the closing law firm any and all payoff demand statements, HELOC/Equity Line payoff demands, and any updates to said payoffs as necessary to pay in full any loans collateralized by the subject property.

I/we hereby authorize my lender(s) to release any and all information regarding my/our payoff(s) to Taylor Sellers Law, either verbally or in writing.

X: _____ X: _____
Please sign (Borrower 1) Date Please sign (Borrower 2) Date



BUYER INFORMATION PAGE

Keisha Burnett
Paralegal
404-369-0106

File Number:

Property Address:

1. Please confirm the spelling of each borrower's name. (Please print the correct spelling of your name.)

Borrower #1 _____

Borrower #2 _____

Email: _____

Cell: _____ Home: _____

Forwarding Address (if not the property address):

Please let us know in advance if you intend to add a spouse to title. Per the Georgia law, in order spouse must either 1) be on the contract as a non-borrowing spouse (and would need to attend closing) or 2) the purchasing spouse can deed the property to both him/herself and his/her spouse after the purchase. Option 2 can be done at closing with advanced notice. The cost is \$100 and includes drafting and recording.

2. **Name of Realtor** (if any): _____

Email: _____ Phone # _____

3. **Name of Lender** (if any): _____

Email: _____ Phone # _____

**** Are you a "First Time Homebuyer"? **** **YES** **NO**